

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 21, 2006

7:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order in joint session with the Library Trustees.

2. The Clerk calls the roll.

Board of Aldermen: Aldermen Roy, Gatsas, Long, Duval, Osborne, Pinard, O'Neil, Lopez, Shea, DeVries, Garrity, Smith, Thibault, Forest

Library Trustees: Joanne Barrett, Joseph Sullivan, Kevin Devine, Madeleine Roy, Jeffrey Hickock, Karen Sheehan-Lord

3. Mayor Guinta advises that nominations are in order to fill the unexpired term of Mary Heath; such nominations to be made for a term to expire October 1, 2006.
4. Following nominations, a motion is in order to close the nominations.
5. Unless there be a motion to suspend the rules to confirm the nominations, all nominations made shall layover to the next meeting.
6. If there is no further business to come before the joint session, a motion is in order to adjourn.
7. Mayor Guinta calls the regular meeting of the Board to order.
8. The Clerk calls the roll.

9. Presentation by representatives of Texas Instruments informing the Board about its Manchester-based business activities.

CONSENT AGENDA

10. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Informational – to be Received and Filed

- A. Communication from Mayor Guinta advising of the implementation of a new process for seeking grants for the City of Manchester.
- B. Communication from Mayor Guinta advising of the City's withdrawal from the United States Conference of Mayors.
- C. Communications from Airport and Highway relative to recent informal polls taken of their respective employees regarding the health care insurance subsidy referendum question adopted at November 2005 Municipal General Election.
- D. Communication from Thomas Lolicata, Director of Traffic, advising of his retirement from the City of Manchester effective April 1, 2006.
- E. Minutes of a Manchester Transit Authority Commission meeting held on January 31, 2006 and the Financial and Ridership Reports for the month of January 2006.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

- F. Resolutions:

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Five Thousand Seven Hundred Ninety Seven Dollars (\$45,797) for FY2005 CIP 210105 Homeless Health Care Program.”

“Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2005 CIP 711705 WWTF Facility Plan Project.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the 2006 CIP 214306 – 6% Incentive Fund Program.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 410706 NH DWI Patrol Program.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 410806 NH Speed Enforcement Program.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Six Hundred Ninety Seven Dollars (\$2,697) for FY2006 CIP 411906 Manchester School Bus Enforcement Patrols.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Thirty Seven Thousand Three Hundred Seventy Eight Dollars (\$137,378) for FY2006 CIP 412106 Homeland Security Exercise and Evaluation Program.”

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Six Hundred Four Dollars (\$5,604) for the FY2006 CIP 610606 Housing Rehabilitation/Lead Paint Hazard Remediation Program.”

“Amending the FY2005 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000) for the 2006 CIP 712006 S. Mammoth Phase 3 Project.”

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

- G.** Advising that funding for improvements at the intersection of South Willow and South Maple Streets have been requested at a presently estimated cost of \$80,000 if performed by the Highway Department. The Committee recommends that up to \$50,000 from CIP 411303 South Willow Street Fire Station Re-roofing be utilized towards this project and that the Planning Board be requested to approve \$30,000 from CIP 710227 South Willow Area Improvements and that the project moved forward.

The Committee notes that applicable resolutions and budget authorizations will be submitted directly to the Board at a later date following consideration by the Planning Board and final estimated costs of the project.

(Unanimous vote)

- H.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$45,797 for FY2005 CIP 210105 Homeless Health Care Program, and for such purpose a resolution and budget authorization have been submitted.

(Unanimous vote)

- I.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$150,000 for FY2005 CIP 711705 WWTF Facility Plan Project, and for such purpose a resolution and budget authorizations have been submitted.

(Unanimous vote)

- J.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$8,000 for FY2006 CIP 214306 – 6% Incentive Fund Program, and for such purpose a resolution and budget authorization have been submitted.

(Unanimous vote)

- K.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$2,697 for FY2006 CIP 410706 NH DWI Patrol Program, and for such purpose a resolution and budget authorization have been submitted.

(Unanimous vote)

- L.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$2,697 for FY2006 CIP 410806 NH Speed Enforcement Program, and for such purpose a resolution and budget authorization have been submitted.
(Unanimous vote)
- M.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$2,697 for FY2006 CIP 411906 Manchester School Bus Enforcement Patrols, and for such purpose a resolution and budget authorization have been submitted.
(Unanimous vote)
- N.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$137,378 for FY2006 CIP 412106 Homeland Security Exercise and Evaluation Program, and for such purpose a resolution and budget authorization have been submitted.
(Unanimous vote)
- O.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$5,604 for FY2006 CIP 610606 Housing Rehabilitation/Lead Paint Hazard Remediation Program, and for such purpose a resolution and budget authorization have been submitted.
(Unanimous vote)
- P.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$125,000 for FY2006 CIP 712006 S. Mammoth Phase 3 Project, and for such purpose a resolution and budget authorizations have been submitted.
(Unanimous vote)
- Q.** Recommending that a petition to lay out a portion of Lewis Street be referred to a road hearing to be held on Monday, April 17, 2006 at 5:30 PM in the Aldermanic Chambers.
(Unanimous vote)
- R.** Recommending that a request for a sewer abatement for property located at 396-398 Amherst Street be granted and approved in the amount of \$594.00, as recommended by the Environmental Protection Division.
(Unanimous vote)

- S. Recommending that a request for a sewer abatement for property located at 163 South Mammoth Road be granted and approved in the amount of \$295.20, as recommended by the Environmental Protection Division.
(Unanimous vote)
- T. Recommending that a policy for the removal of graffiti on private property, as enclosed herein, be approved.
(Unanimous vote)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- U. Recommending that a revision to the Bright Ideas Program policy, as enclosed herein, be adopted.
(Unanimous vote)
- V. Recommending that an Administrative Services Manager, salary grade 16, at the Library be reclassified to an Administrative Assistant III, salary grade 14.
(Unanimous vote)
- W. Recommending that a request for reorganization of the management structure of the Health Department, which now provides for the reclassification of two positions and the establishment of one full-time position be approved, and for such purpose advising that it has submitted Ordinance:

“Amending Section 33.024, 33.025 & 33.026 (Relating to the Reorganization of the Health Department) of the Code of Ordinances of the City of Manchester.”

outlining abolishment and establishment of various positions relating to this reorganization and having approved same recommends that this ordinance be referred to the Committee on Bills on Second Reading for technical review.

(Aldermen Shea, Garrity, Pinard and Duval voted yea; Alderman Gatsas voted nay.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

11. Nominations to be presented by Mayor Guinta, if available.
12. Confirmation of the nomination of Cathleen A. Schmidt to succeed Scott W. Ellison as a member of the Manchester Development Corporation Board of Directors, term to expire March 11, 2009.
If the Board so desires, a motion is in order to confirm the nomination of Cathleen A. Schmidt as presented.
13. Confirmation of the nominations to the Board of Adjustment as presented:
Michael Langton to succeed George McNamara, term to expire March 1, 2009;
Brian Desfosses to succeed Steve Freeman, term to expire March 1, 2009; and
Joseph K. Levasseur to succeed Brian Desfosses as an alternate member, term to expire March 1, 2007.
If the Board so desires, a motion is in order to confirm the nominations as presented.
14. A motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
15. Mayor Guinta calls the meeting back to order.

OTHER BUSINESS

16. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
17. State Legislative update by Mayor Guinta, if available.

18. Communication from Mayor Guinta recommending the Board adopt an ordinance to provide for an Acting Director of the Traffic Department to allow the naming of Frank Thomas for such position and further recommending that the Board consider a proposed consolidation of the Traffic Department into the Highway Department.
If the Board so desires, motions shall be in order to suspend rules and adopt the ordinance and to refer the consolidation proposal to the Committee on Administration/Information Systems.
19. Communication from Paul Borek, Economic Development Director, requesting \$33,339.70 be held in contingency in the event such funds are needed by the department at year-end due to the retirement of Jane Hills.
Ladies and Gentlemen, what is your pleasure?
20. Communication from Kevin Dillon, Airport Director, requesting authorization from the Board of Mayor and Aldermen to extend his authority to enter into multi-year agreements on behalf of the Airport or City when situations necessitate immediate commitment or approval for another year.
Ladies and Gentlemen, what is your pleasure?
21. Communication from William Sirak, Chairman of the Manchester Development Corporation, requesting the Board's concurrence in providing a grant in the amount of \$6,000 to be funded out of the MDC Restricted Marketing account to the Manchester Convention and Visitors Bureau.
Ladies and Gentlemen, what is your pleasure?
22. Global Economic Development Strategy prepared by Angelou Economics and presented to the Board on March 6, 2006.
(Note: communication from Mayor Guinta enclosed recommending item be referred to the Manchester Economic Development Office for review and recommendations of future actions for the Board.)
Ladies and Gentlemen, what is your pleasure?

- 23.** Downtown Strategic Development Plan prepared by Hillier Architecture and presented to the Board on March 6, 2006.
(Note: communication from Mayor Guinta enclosed recommending item be referred to the Manchester Development Corporation for review and recommendations of future actions for the Board.)
Ladies and Gentlemen, what is your pleasure?

- 24.** Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Forty Five Thousand Seven Hundred Ninety Seven Dollars (\$45,797) for FY2005 CIP 210105 Homeless Health Care Program.”

“Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Fifty Thousand Dollars (\$150,000) for the 2005 CIP 711705 WWTF Facility Plan Project.”

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“Amending the FY2005 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000) for the 2006 CIP 712006 S. Mammoth Phase 3 Project.”

If the Board so desires, a motion is in order that the Resolutions pass and be enrolled.

TABLED ITEMS

A motion is in order to remove any of the following items from table for discussion.

25. Petition to discontinue a portion of Union East Back Street.
(Tabled 12/19/2005 at Road Hearing.)
(Note: report of the Committee on Community Improvement enclosed.)

26. Report of the Committee on Administration/Information Systems advising that it has accepted a report from Manchester Communication Access Media, Inc. (MCAM) indicating they are operational and fully functioning at their current location and submitting a list of expenditures, and is forwarding same to the Board for informational purposes.
(Aldermen O’Neil, Smith, Forest and DeVries voted yea; Alderman Lopez was absent.)
(Tabled 02/21/2006 pending further information. Mr. Lahr has requested this item remain tabled until March 21, 2006 at which time a presentation shall be made.)

- 27.** Report of the Committee on Public Safety and Traffic recommending that the following question:

“Are you in favor of requiring that all drivers in the State of New Hampshire carry motor vehicle liability insurance.”

be forwarded to the voters as a non-binding referendum question at the November 7, 2006 General Election.

(Unanimous vote)

(Tabled 03/03/2006 pending further discussion with the State of NH Insurance Department.)

28. NEW BUSINESS

- a) Communications
- b) Aldermen

- 29.** If there is no further business, a motion is in order to adjourn.